

# VAT Compliance Training

Equip your staff with an all-round understanding of the latest VAT regulations across the European Union. We can tailor a training programme to fit your company. And we'll only cover topics that are relevant to your business, drawing on real examples from your own day-to-day operations.



## VAT Compliance

VAT compliance is an awkward and expensive problem for many businesses.

The burden of VAT regulation is growing – as is the risk of fines, penalties and poor corporate governance profiles. As many firms move into new territories, the complexity of handling VAT is increasing at a faster rate.

If your business activity cuts across different countries, how does this impact on day-to-day processes?

## Benefits and Outcomes

- Staff gain confidence about how to deal with changing VAT regulations that impact on their day-to-day work.
- Improved departmental workflow – less need to rely on the expertise of senior personnel.
- Visibility of commercially beneficial VAT opportunities increased.
- Best practice procedures established.
- Risk of fines and penalties reduced.
- Clients' VAT penalty exposure reduced.
- VAT skills gaps uncovered.
- Senior staff freed-up to concentrate on crucial projects.
- Programme deliverable across all company locations.

## Core Training Topics

Our VAT training is thorough and covers both goods and services. Core modules can cover all, or a selection of, the following elements:

- The place of supply: VAT liability rules based on where your supplier operates.
- The reverse charge: Crucial VAT procedures for cross-border transactions
- Recharge of expenses: VAT calculation on a recharge of expenses, based on the liability of the main supply.
- Partial exemption and direct attribution: VAT procedures if your business makes both taxable and exempt supplies, and how to determine deductible and non-deductible input VAT.
- The EU Invoicing Directive: Understanding the EU Invoicing Directive, which aims to bring consistency to the way EU members produce VAT invoices and trade in different member states.

In addition to the topics listed above, we are happy to develop training programmes dealing with issues particular to your business.

## The Training Process

We go all-out to make our training as relevant to your day-to-day processes as possible. The aim is to help your staff members to work effectively on the real jobs at hand.

- Experienced training staff: Our trainers are experienced, engaging and thorough. We deliver training programmes right across the EU.
- On your doorstep: All training is delivered at your company site.
- Working on your business: Training sessions usually follow a VAT compliance review. This means sessions can be geared towards commercially beneficial outcomes, and best practice examples can be drawn directly from your business processes.
- Fully tailored approach: If VAT information is not relevant to your business, we won't confuse your staff with it.

## Suggested Steps for Implementation

- Compliance Review to determine current position
- Discussion of findings with Trainers and Consultants
- Creation and Delivery of tailored training programme

## About Accordance

Accordance draws on the expertise of highly qualified tax personnel, with different specialists working for our clients according to the type of issues involved.

The team includes senior ex-Big 4 VAT personnel, high-ranking ex-blue chip European VAT Compliance management, VAT legal specialists and VAT savings experts. We deliver services with a strong focus on the commercial needs of our clients.

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